



भा.कृ.अ.प.-राष्ट्रीय उष्ट्र अनुसंधान केन्द्र
I.C.A.R.- NATIONAL RESEARCH CENTRE ON CAMEL
पोस्ट बैग-07, जोड़बीड़, बीकानेर 334001(राज.)भारत
Post Bag-07, Jorbeer, Bikaner 334001 (Raj.) India
GST No. 08JDHN01654C1DI



F.No. NRCC/ADM/P/I(16)/P/साफ-सफाई/2023-24/ 898-905

Speed Post/e-mail
Date: 01.11.2023
06

To

M/s M.K. Enterprises,
Near Santoshi Mata Temple,
Maharishi Goutam Marg, New Line Gangashahar,
Bikaner - 334 001 (Rajasthan)
e-mail: m.k.entdada@gmail.com

Sub: Contract award letter for Annual Job Contract for Outsourcing of Sweeping & Cleaning (housekeeping) related Services/Job(s) in the Office, Campus, LSF/Dairy units including routine maintenance/upkeep & attending of Non-Technical Job(s) in the Laboratories, Museum, FP unit etc. and other work as mentioned in the work description, at ICAR-NRCC, Bikaner.

Ref: 1. NRCC On-line Bid document No. NRCC/ADM/P/I(16)/P/साफ-सफाई/2023-24/ Dated 19.06.2023, and GeM Bid No. GEM/2023/B/3599671 dated 21.06.2023.
2. Your On-line Bid No. 100 Dated 27.06.2023 (Technical bids opened on 13.07.2023 and Financial bids opened on 11.10.2023) and your agreement letter dated 30.10.2023

Sir,

This is in reference to above cited subject/references, I am directed to inform that the Competent Authority viz. Director, NRCC, has accepted your Offered Rate of **Rs. 3.85% (including GST @18%)** per month on total wages including statutory liabilities such as EDLI, Admin Charges, EPF and ESIC etc., as Service Charge for the above job contract, on the following terms & conditions:-

1. All the terms & conditions and job description/details, as incorporated in the Bid Document of NRCC, subsequent correspondence letter No. 851 dated 25.10.2023 and contract agreement dated 30.10.2023 (copy enclosed), shall be strictly complied & adhere by you.
2. As per the terms & conditions of the tender document and contract agreement, during the entire term of the Job Contract, **you have to strictly ensure payment of Minimum Wages to the Labours (present rate is Rs. 628.00 per day based on agriculture rates w.e.f. 01.10.2023) deployed under the Contract, as prescribed/revised by Govt. of India from time to time, without any additional demand from NRCC on account of service charge, However any subsequent increase/decrease in statutory liabilities viz. minimum wages ESI/EPF & taxes shall be reimbursed to the contractor** also ensure payment of monthly Minimum wages strictly as per the rates defined from time to time for the respective category of Labour/Job read with the Notifications issued by Govt. of India from time to time. The payment of monthly wages to the labourers, (on or before 7th of every month) to be engaged/deployed by you for execution of the above job work, under this job contract in the NRCC, Bikaner, shall have to be made by the Agency through NEFT/RTGS directly in the account of the Laborer engaged by the Agency and a monthly consolidated statement of the payment of laborer including cheque No., Account No., Amount, Month etc. has to be produced every month for verification of the Committee of NRCC, Bikaner constituted by the Director, NRCC, Bikaner.
3. As per the terms & conditions of the Bid Document, you have to strictly discharge/comply al the legal, statutory obligations (including payment of ESI, EPF, Bonus etc.) and welfare measure in respect of the individual Laborers deployed by you for the execution of the Cleaning & Sweeping Job under the Contract and shall also to discharge liability of payment of GST & Income Tax etc. The proofs of payment of wages & deposition of ESI, EPF along with copy of **Monthly GST Return R1/B2B**, shall have to be furnished by you along with the each monthly bills and also mentioned Centre's GST No. **08JDHN01654C1DI** on the GST Challan.

4. For the purpose of proportionate deductions on account of non-execution of above job(s) on a particular day in the month, from the monthly bill of the Agency, the monthly liability/rate offered by you, as under:-

Item Category	Points/Manpower/Man-hour requirement as per Bid Document	Rate per Day/per parson based on 01.10.2023	The monthly Service Charge offered by Agency
Manpower outsourcing services (Sweeping)	Sweeping/Cleaning Work = 10 points for 26 days/month	*Rs. 628.00	Rs. 3.85% Including GST

***Present Minimum Wages as per the Orders endorsed/issued by ICAR/Ministry of Labour, Govt. of India. These rates may be increase or decrease at any time and you have to strictly follow the instructions and Guidelines endorsed/issued in this regard by ICAR/Ministry of Labour, Govt. of India from time to time.**

Note: Any subsequent increase in liability viz. statutory Minimum Wages, ESI/EPF (present rate of EPF is 13% and ESI is 3.25%) and taxes etc. and its consequential effect on EPF and ESI contributions and GST shall be reimbursed to the contractor by NRCC, Bikaner. However no request for any increase in the Service Charge quoted and payable to the Contractor/Agency as per above Schedule to tender, shall be entertained, considered and accepted by the NRCC, Bikaner on any ground and/or conditions whatsoever during the entire term of the contract.

5. Initially the contract would be awarded for three months (w.e.f. 01.11.2023) and shall be extended for further period subject to rendering of satisfactory services & fulfillment of all the terms & conditions of the Contract, by you.

For execution of Job of Sweeping and Cleaning (Housekeeping) related services/jobs under the contract as per agreement you may immediately contact Sh. Manjeet Singh, ACTO & Pool Officer (Contractual Labour). All the Labour deployed by you will give their presence to Pool Officer, every day.

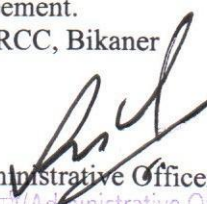
Encl.: As Above.

/

(Akhil Thukral)
Administrative Officer &
I/C Purchase Unit

Copy to:

1. Sh. Manjeet Singh, ACTO & Pool Officer (Contractual Labours) - (alongwith a copy of Agreement) for information and necessary action.
2. AFACo, NRCC alongwith copy of Agreement.
3. DDO, NRCC alongwith copy of Agreement.
4. AAO (Store) alongwith copy of Agreement.
5. Dr. S. K. Ghorui, PS & Vigilance Officer, NRCC, Bikaner, alongwith copy of Agreement.
- ✓ 6. Sh. Dinesh Munjal, ACTO through I/c AKMU – please upload on the website of NRCC, Bikaner
7. Sh. Mohnish Pancharia, LDC – please send through e-mail.


 Administrative Officer
 प्रशासनिक अधिकारी / Administrative Officer
 भाकअप-राष्ट्रीय उष्ट अनुसंधान केन्द्र
 National Research Centre on Camel
 बीकानेर / Bikaner

Phone : +91-151-2230183, 2230858 (O), Fax: +91-151-2970153, e-mail: nrccamel@nic.in, website : www.nrccamel.icar.gov.in



राजस्थान RAJASTHAN

Recd No. 1489
AE 07/9903
08/09/2023

AGREEMENT TO BE ENTERED BY THE CONTRACTING AGENCY

The agreement is made at Jorbeer, Bikaner on 01.11.2023 between ICAR-NRC on Camel, Bikaner (hereinafter called Centre) through Director (Designation of the competent authority in the Centre) which terms shall include its successors and assigns etc. of the first part and M/s M.K. Enterprises, Near Santoshi Mata Temple, Maharishi Goutam Marg, New Laxmi Nagar, Bikaner - 334 001 (Rajasthan) (name & address of the "Firm") (hereinafter called the Firm) which terms shall include its authorized representatives, successor, assignees etc. on the other part.

Whereas the NRC on Camel, Bikaner (Centre), has decided to assign the ANNUAL JOB CONTRACT FOR OUTSOURCING OF SWEEPING & CLEANING (HOUSEKEEPING) RELATED SERVICES/JOB(S) IN THE OFFICE, CAMPUS, LABORATORY, INCLUDING ROUTINE MAINTENANCE/ UPKEEP & ATTENDING OF NON TECHNICAL JOB(S) IN THE LABORATORY, DISINFESTATION UNIT ETC. AND OTHER WORK AS MENTIONED IN THE WORK DESCRIPTIONS, AT ICAR-NRC, BIKANER at the offered rate Service Charge Rs. 3.85% (including GST 18%) per month, to the Firm on the terms and conditions hereinafter contained.

NOW IT IS HEREBY AGREED by and between the parties hereto as follows:

1. The agreement shall come into force w.e.f. 01.11.2023 and will remain in force for a period for one year in r/o of Job of the Centre, attached but can be terminated by NRC on Camel, Bikaner by giving one calendar month's notice in writing of its intention to terminate the Agreement. However, initially contract will be awarded only for 3 months and it will be extended for further period, if the service provided by the agency is found satisfactory.
2. The firm shall be responsible for annual job work contract for providing and satisfactory execution of jobs as per Schedule-I enclosed at NRC on Camel, Jorbeer, Bikaner.
3. The firm will provide full particulars of every worker deployed by it for providing the services and gate security purposes and get their character and antecedents verified from the Police Authorities.
4. All personnel posted at premises shall all times and for all purpose be deemed to be employee of the firm and the NRC on Camel, Bikaner, shall have no liability on this account in any manner.
5. The firm shall ensure that all persons deployed at NRC on Camel, Bikaner, premises are of good character, well behaved and otherwise competent and qualified to perform the work for which they are deployed.
6. The NRC on Camel, Bikaner, shall have the right to ask for the removal from the NRC on Camel, Bikaner, premises any personnel considered by the NRC on Camel, Bikaner, to be incompetent, disorderly or any other reason and such person shall not again be deployed without the consent of the NRC on Camel, Bikaner.
7. The Manpower deployed by the Agency should work as per the working days and timings of the NRC on Camel, Bikaner. No extra wages will be paid for attending office on weekends, holidays and late sitting.
8. Any subsequent increase in statutory liability viz. Minimum Wages, ESI/EPF and taxes etc. and its consequential effect on EPF and ESI contributions and service tax shall be reimbursed to the contractor by NRCC, Bikaner. However no request for any increase in the Service Charge, quoted and payable to the Contractor/Agency as per above Schedule to be entertained, considered and accepted by the NRCC, Bikaner on any ground and/or conditions whatsoever during the entire term of the contract. The Monthly consolidated charges for job/Service contract for execution and providing of job/services as per rules at NRC on Camel, Jorbeer, Bikaner, is as per terms and conditions specified and scope of work as schedule-I (attached) and in the tender document including all the taxes viz. Service tax and other taxes applicable will be paid to the firm by the Centre. The firm will raise separate bill of job given in attached schedule-I for the specified amount on 1st working day of every month and the payment released the Centre through e-banking system to the firm subject to satisfactory performance/delivery of contracted job/work/services. Copies of documents such as deposit challan alongwith list of persons showing directly deposit of their monthly wages/amount in their Bank Account No., Cheque No. ESI, EPF, Service Tax etc. with the concerned agencies are also to be deposited with the bill.
9. The Monthly service Charges, as per financial bid, also include cost of each and every item including material cost (including fuel, electricity, water, telephone, post, printing, stationery, transport, etc.), transportation cost, manpower cost and GST etc. The NRCC shall not bear any extra charge on any account whatsoever including EPF/ESI contribution, Service Tax, Income Tax, Uniform, Overies, OTA etc., if any. The agency shall be wholly responsible for making payment of monthly wages and all other admissible allowances to the personnel. Minimum wages, as prescribed by the Govt. of India from time to time, shall be payable to the personnel deployed by the Agency of services to this Office. No request for alteration/increase in the total monthly liability once quoted by the Agency shall be permitted by NRCC during the course of Annual Contract, and in case of increase of wages etc. by Govt. of India, the agency shall be wholly responsible to make payment to deployed personnel from their own resources.

For M.K. Enterprises

Wu
Prop. Manager

30.11.2023
CENTRAL NOTARY
BIKANER (Raj.)
30/11/2023

Identify the D3
Executant who
Signed in my Presence
H...

मुद्राक विक्रेता-कलाश शर्मा अनुज्ञा पत्र सं. 33/2014

रजि. क्र.स. 12690 दिनांक 30/10/2013

मुद्राक क्रेता का नाम

पता

प्रयोजन

(हस्ते क्रय की दशा में हस्ते का नाम व पता)

महामा

मुद्राक विक्रेता के हस्ताक्षर

30/10/2013

सदाम्य राशि पर प्रसारित अधिभार	
1. अंतरागत एवं वारंशगत सुविधाओं हेतु	1000 3-40-1650 रुपये
2. गाय और बकरी नस्ल के संरक्षण और संवर्धन हेतु	(धारा 3-यक) / प्राकृतिक आपदाओं एवं मानव निर्मित आपदाओं के निवारण हेतु-20% रुपये

8981012171

regentM

10. The deduction of Income Tax and Service Tax from the bills of the agency will be made at source as per rates and rules of Govt. of India, applicable from time to time.

11. In case of dispute between the parties, the matter shall be referred to the sole Arbitrator appointed by the NRC on Camel, Bikaner. The decision of the sole arbitrator shall be final and binding in any respect of any dispute between the parties.

12. That the firm shall issue identity card to each of the worker engaged for entry into NRC on Camel, Jorbeer, Bikaner, premises.

13. That the firm shall ensure the successful implementation of the terms and conditions of the agreement by proper control and supervision of the work.

14. That in case the Firm fails to perform any of the terms and conditions of this agreement or commits any breach of the contract, the NRC on Camel, Bikaner may cancel the contract.

15. That the Firm agrees to discharges all their legal obligations in respect of their workers in respect of their wages and services conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time, viz obligations under Contract labour (Regulation & Abolition) Act.1970, workmen's Compension Act, 1943, EPF, E.S.I. & M.P. Act. 1947 etc. Firm agrees to indemnify and keep indemnified NRC on Camel, Jorbeer, Bikaner on account of any failure to comply with the obligations under various laws or damage to NRC on Camel, Bikaner due to acts/omissions of Firm.

16. It is also agreed that under no circumstances, the volunteers and/or the employees/workmen of the Firm shall be treated, regarded or considered or deemed to be the employees of the NRC on Camel, Bikaner and the Firm alone shall be responsible for their remuneration, wages and other benefits etc. Firm shall indemnify and keep indemnified the NRC on Camel, Bikaner against any claim that it may have to meet towards the employees/workmen of the Firm. Firm's employees/workmen shall have no claim to absorption/regularization and financial benefits etc. that are admissible to regular employees in the Office of NRC on Camel, Bikaner.

17. The contract is subject to the conditions that the firm shall comply with all the Rules, Acts and by laws of Govt. of India and Rajasthan as applicable relating to this Contract.

18. In case of loss or damage to the property of the Council at which is attributable to the firm, the full damages will be recovered from the firm.

19. The Firm shall not transfer its right or sub-contract to any one else.

20. The firm or its workers shall not misuse the premises allotted to them for any purpose other than for which contract is awarded.

21. The Firm shall devote its full attention in service to ensure highest quality in all aspects and discharge its obligations under the contract with trust, diligently and honestly.

22. During the term of the contract if any accident occurred, the agency firm/contractor shall be responsible to pay Rs. 10.00 lakhs in the event of Death or permanent disability resulting from loss of both limbs Rs.7.00 Lakhs in the event of other permanent disability as compensation to the deployed labour by you as per the guidelines issued by Govt. of India/Council vide letter No. Admn. 22(6)2018-Estt.III dated 31.07.2018 and subsequent guidelines issued from time to time.

23. There will be surprise checking by an Officer, Shortcomings, if any pointed out by him shall be restored by the Firm/contractor within 01 hours of its bringing to his notice.

24. The firm shall provide a Co-ordinator for immediate interaction with the NRCC.

25. All the terms and conditions as stipulated in the Tender Documents No. NRCC/ADM/P/K(16)/P/साफ-सफाई/2023-24/19.05.2023 shall be part of the agreement.

26. **PENALTY CLAUSE: LIQUIDATED DAMAGES CLAUSE:**

1. An amount of Rs.200.00 per day per Job will be levied as Liquidated Damage whenever and wherever it is found that the work is not up to the mark OR not executed in any Section. It will be brought to the notice of the supervisory staff of the Firm/Agency/Contractor, by NRCC and if no action is taken within one hour, liquidated damages clause will be invoked and shall be deducted / recovered from monthly bill(s)/Security Deposit of the Firm/Agency/Contractor.

For M.K.Enterprises

Prop./Manager

TESTED
(Signature)
CENTRAL NOTARY
BIKANER (Raj.)

30/11/2023

2. Any misconduct/misbehavior and unlawful activity on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.
3. If the required number of Workers are less than the minimum required then as a Penalty of Rs.200.00 per worker per day will be deducted from the bill.
4. In case of any Loss or Damage etc. occurred to the movable or immovable property of the Centre due to any act or negligence of the Worker(s) deployed by the Firm/Agency/Contractor for execution of Job/Services as per Schedule-I, the said Loss/Damage etc. shall be recovered from the Firm/Agency/Contractor either from monthly bills or Security Deposit.

The decision of Director, NRC on Camel, Bikaner shall be final and binding on the Firm/Contractor/agency in respect of any clause covered under the contract and any matter incidental to the contract.

Schedule - I

GENERAL INFORMATION AND OTHER TERMS & CONDITIONS OF ANNUAL JOB CONTRACT FOR OUTSOURCING OF SWEEPING & CLEANING (HOUSEKEEPING) RELATED SERVICES/JOB(S) IN THE OFFICE, CAMPUS, LSF/DAIRY UNITS INCLUDING ROUTINE MAINTENANCE/ UPKEEP & ATTENDING OF NON TECHNICAL JOB(S) IN THE LABORATORIES, MUSEUM, FP UNIT ETC. AT NRCC, BIKANER.

1. OFFICE, LABORATORIES, UNITS AND THEIR LOCATION:

National Research Centre on Camel, Jorbeer, Bikaner: The Campus is situated at Shivbari and Jorbeer Area of the District H.Q.

2. SCOPE OF WORK/SERVICES/JOB REQUIRED TO BE PERFORMED :

JOB DETAIL	
(1) कार्यालय कैंपस के लॉन की साफ-सफाई, प्रवेश कार्यालय, लेण्डस्केप व सड़क की नियमित साफ-सफाई कार्य इत्यादि। केन्द्र की सभी प्रयोगशालाएं एवं भवनो, उष्ट्र संग्रहालय, दुग्ध पार्लर एवं प्रयोगशाला एवं जनसुविधाओं के रखरखाव व सफाई, परिसर की सड़कों की साफ-सफाई के दैनिक कार्य।	
(2) विशेष कार्य	
A ऊंटों के पोस्टमार्टम के दौरान साफ-सफाई कार्य करना	
B ऊंटों की कायिंग के दौरान साफ-सफाई कार्य करना	
C केन्द्र परिसर में बने भवन की छतों की साफ-सफाई के साथ-साथ रेन वाटर हार्वेस्टिंग पाइप लाइनों, चैम्बरो की साफ-सफाई कार्य करना	
Total Points/Manpower 10 Points for 26 days/month	

IN WITNESS whereof the parties have executed those present on the day Month and year as mentioned above.
For M.K. Enterprises

(Name & Address of the firm)

Witness: Prop./Manager

1. Mahesh Das Pyrohrit, (M.D.V. Colony Bikaner)

2. Ajay Sharma, (Mandirgura Mohar)

(For the Centre)

डा. आर. साहू
(डॉ. आर्तबन्धु साहू)
Dr. A. Sahoo
निदेशक
Director

भा.कृ. अनु.प. राष्ट्रीय उष्ट्र अनुसंधान
ICAR-NATIONAL RESEARCH CENTRE ON C
जोड़बीड़, बीकानेर
JORBEER, BIKANER

30/10/2023

अजय
ATTESTED

CENTRAL NOTARY

BIKANER (Raj.)

30/10/2023

10/01/2024

