

NATIONAL RESEARCH CENTRE ON CAMEL
P.B. No.07, JORBEER, BIKANER.

Tele : 0151 -2230858

Fax : 0151 -2231213

Telegram: CAMCENTRE, BIKANER

Note: All communications must be addressed to the Director, by designation, National Research Centre on Camel, Bikaner.

File No. NRCC/ADM/P/I(03)/KHAD UTHANA/2016

Date: 30.05.2016

From,

The Director,
National Research Centre on Camel,
Bikaner.

To,

M/s.
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Dear Sirs,

On behalf of the Secretary I.C.A.R., New Delhi, tenders are invited for the award of following works/contracts:

Sl. No.	Name of work of Contract	Validity
01.	ऊँटों के बाड़ों से मिट्टी युक्त खाद उठाकर केन्द्र के प्रक्षेत्र एरिया में बताई गई (लगभग 02 किमी. दूरी पर) जगह पर डालने का अनुबन्ध (अनुमानित 16,000 क्यूबिक फीट – इसे कार्य की आवश्यकता के अनुसार घटाया या बढ़ाया जा सकता है।)	एक वर्ष

1. The conditions of the contract for which will govern any contract made are those contained in the general conditions of contract applicable to the contracts pleased by the I.C.A.R. and by the Research Institutes of the Council and the special terms and conditions detailed in the tender forms and its schedules. Please submit your tender if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedule.
2. The Earnest Money as mentioned in the general information and other terms and conditions of the contract must be deposited either in the shape of Demand Draft or SDR/FDR in favour of " I.C.A.R. UNIT N.R.C.C. " drawn on State Bank of India, Sadul Ganj Branch, Bikaner (Rajasthan) and the relevant receipt must accompany the tender. The Earnest Money should not on any account fall short of the amount actually required. The tender may not be considered if the Earnest Money receipt is not sent with the Tender. The tenders is being permitted to tender the consideration of the stipulations of his part that after submitting his tender he will not resale this

form/his offer or modify the terms and conditions thereof. Should the tender fail to observe and comply with the foregoing stipulations, the Council/Centre will forfeit the amount of Earnest Money if any demanded before placing of contract Order. In the event of the offer made by the tender not being accepted, the amount of E. Money deposited by the tender will be refunded to him after he has applied for the same, in the manner prescribed by the Council/Centre.

3. The tender is liable to be ignored if complete information as required is not given therein. If he particularly asked for in the schedules to the tender or other documents connected with the contract/tender may specify whether he signs it in the capacity of (i) a sole proprietor (ii) a partner of the firm. If it be a partnership whether by virtue of the partnership, in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement of power of attorney, or (iii) Constituted attorney of the firm if it is a comply.
4. In case of partnership firms where no authority to refer disputes concerning the business of the partnership has been concerned on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on inquiry it appears that the person so signing has no authority to do so, the Council/Centre shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tender and the schedules to the tender and annexure, if any, should be signed by the tenderer(s).
5. The original copy of the tender is to be enclosed in double cover and the inner cover should be sealed. The outer cover should bear only the address of this Office without any indication that there is tender within. Right is reserved to reject all or any tender without assigning any reason. All the tenders should be sent by registered post only. Tenders to be hand delivered should be put in the Tender Box at this Centre not later than **15:00 P.M.** on **30.06.2016**. Tender received without E.M. amounting to Rs. **10,000/-** will not be accepted. The tender fees Rs. **500/-** per copy is non-refundable.
6. You are at liberty to be present or to authorise a representative to be present at the opening of the tender on **30.06.2016** at **16:00 P.M.** which may please be mentioned in the tender documents. Please also state the name and address of your permanent representative if any.
7. The Council/Centre does not pledge itself to accept the lowest or any tender and also reserves to itself the right of accepting the whole or any part of the tender of portion of the tender. You are, however, at liberty to tender for the whole or any portion or to state in the tender that the share quoted shall apply only if the tender is considered fully.

8. Acceptance by the Council/Centre will be communicated by telegram, letter or any other form of communication. Formal letter or acceptance of the tender will be forwarded as soon as possible, but the earlier instructions in the telegram/letter etc. should be acted upon immediately.
9. In case of any dispute arising in respect of the said tender, the dispute will be solved through arbitration and the tenderer will have to go by the decision of the arbitrator. The arbitrator will be appointed by the Director General, ICAR, New Delhi. Further, the tenderer will have to submit an undertaking to the effect that they shall agree to the settlement of disputes through such arbitration and they bind their selves/themselves to go by the decision of the arbitrator.
10. The selected agency shall execute the job of above services within the period specified in the work order.
11. The selected agency shall render the services Job work as per the specific instructions of the Centre. If service rendered by them is not satisfactory the contract will be terminated immediately, by the Centre.
12. The selected Agency/contractor will have to make an agreement on the non-judicial stamp paper of appropriate value in favour of **The Director, National Research Centre on Camel, Bikaner**, within 7 days from the date of acceptance of the tender and thereafter, the work order/contract for the works/services will be awarded. The amount of Security money is 10% of the total value of the work is refundable after completion of the job , but in case the contractor fails to abide by the terms and conditions of the contract, the same is liable to be forfeited and the work of the ordered /services will be made from other sources at the cost and risk of the Contractor/Agency. The excess payment and other expenditure which the Centre will have to incur in doing so, will be recovered from the agency/contractor from his pending bills and other payments due to him. If the same will fall short of the amount to be recovered the same will have to be deposited by the contractor. In case any dispute regarding this contract arises the same will be referred to the arbitrator and the decision of the Arbitrator will be binding.
13. The Agency / Contractor shall submit the details of any litigation current or during the last 3 years in which the contractor is involved, the penalties concerned and disputed amount in each case.
14. All disputes will be subject to Bikaner Jurisdiction.

**GENERAL INFORMATION AND OTHER TERMS AND CONDITIONS OF THIS
CONTRACT**

1. The estimated volume of work to be awarded on contract is as given below along with the details about the earnest money/Security money and terms of works etc. which can be altered at the discretion of the director, NRCC without giving any notice to the tenderer and successful tender will have to complete the Job/Work within the specified period:

Sl. No.	Name of work	Terms of Work	Security Money	Earnest Money
1.	ऊंटो के बाड़ों से मिट्टी युक्त खाद उठाकर केन्द्र के फार्म ऐरिया में बताई गई जगह पर डालना।	मिट्टी युक्त खाद उठाने व केन्द्र के प्रक्षेत्र में डालने की दर प्रति क्यूबिक फुट देय होगी। यह केन्द्र के पशुधन प्रभारी द्वारा बताये गये स्थान से उठानी होगी और केन्द्र के ऐरिया नं. 1 व 2 में बताये स्थान (लगभग 02 किमी. दूरी पर) पर डालनी व बिछानी होगी। मिट्टी युक्त खाद उठाना व प्रक्षेत्र में डालने के सम्पूर्ण कार्य हेतु सभी साधन, ट्रांसपोर्ट, श्रमिक व सामान की व्यवस्था ठेकेदार को स्वयं करनी होगी, केन्द्र कोई भी संसाधन उपलब्ध नहीं करवायेगा।	10% of total Value	Rs.

2. On un-satisfactory work of the persons deployed by the contractor the contract is liable to be terminated on the risk and cost of the contractor.
3. The contractor/Agency shall be responsible for the manpower, machinery etc. deployed by them and the NRCC shall not be responsible directly or indirectly for their safety, payment of wages or for any claim of whatsoever nature.

Terms & Conditions of the Contract

1. The term of the contract will be for 12 months from date of award of the contract.
2. Mode of Payment : The agency shall submit monthly bills for the services rendered during the preceeding month on the first working day of the next month and the Council/Centre shall make payment by means of e-payment system to the agency within one month.
3. Termination : The contract can be terminated by giving one month, notice by the Director, NRCC without assigning any reason. Failure to complete the contract not successfully and incase of non execution of the assigned job the security money deposited by contractor is liable to be forfeited.
4. Loss and/or damage : In case of any theft, loss or damage done to the property, plants of the Council/Centre at the National Research Centre on Camel, Bikaner by the personnel provided to the Council/Centre by the agency, said damages will to recovered from the agency immediately. This will be entirely his sole responsibility to deposit the whole amount, otherwise same will recovered from bill/security deposit, beside other legal action against the Agency.
5. निविदा दाता को निविदा फार्म के प्रत्येक पृष्ठ पर हस्ताक्षर करने होंगे अन्यथा निविदा निरस्त मानी जायेगी।
6. अनुबन्ध कार्य के दौरान किसी प्रकार की श्रमिक दुर्घटना व अन्य दुर्घटना होने पर फर्म/टेकेदार अथवा उनके प्रतिनिधी स्वयं जिम्मेदार होंगे। सभी प्रकार की कार्यवाही उन्हें स्वयं के खर्चे पर करनी होगी। केन्द्र द्वारा किसी प्रकार की सहायता या सुविधा प्रदान नहीं की जायेगी।
7. अनुबन्ध के अर्न्तगत टेकेदार द्वारा लगाये जाने वाले श्रमिकों को केन्द्र सरकार द्वारा नियत देय पारिश्रमिक व अन्य श्रमिक नियमों की अनुपालना सम्बन्धित फर्म/टेकेदार को स्वयं के स्तर पर करनी होगी। केन्द्र की इसमें कोई भूमिका नहीं होंगी।
8. फर्म/टेकेदार द्वारा केन्द्र के किसी कर्मचारी/श्रमिक को कार्य पर नहीं लगाया जायेगा। ऐसा किये जाने पर अनुबन्ध तुरन्त निरस्त कर धरोहर राशि जब्त कर ली जायेगी।
9. Security Deposit : The selected agency will have to make a security deposit (refundable)@10% cost of the contract on favour of the Director, National Research Centre on Camel, Bikaner, within two weeks from the date of award of contract. This will be adjusted against any damage or loss property etc. caused by the personnel deputed by the agency.
10. कार्य प्रभारी सम्पदा/LSF के निर्देशानुसार करना होगा। निर्देशित कार्य पूर्ण नहीं होने पर किये गये कार्य के अनुसार बिल में से कटौती की जायेगी।

SCHEDULE - II**Schedule to Tender**

1. Last date for receipt of tender. :30.06.2016 up to 15:00 PM
2. Date of opening of Tender. :30.06.2016 at 16:00 PM
3. The tender shall open for acceptance within 45 days. The quoted rates/percentage will be valid for a period of 12 months from the date of award of the contract.
4. Agricultural Work on volume of work of NRCC, Bikaner. Total Liability for the work as per work detail on page No. 5 of Tender

कार्य	एजेन्सी द्वारा चाही गई दर प्रति क्यूबिक फीट
ऊंटो के बाड़ों से मिट्टी युक्त खाद उठाकर केन्द्र के प्रक्षेत्र/फार्म ऐरिया में बताई गई जगह पर डालने का कार्य (लगभग 02 किमी. दूरी पर)	

Any other terms & conditions that the tenderer would like to specify should form a part of this schedule only.

Signature**Name & Address of the****Firm telephone No. (If any)**

PART - I

- 1. Name of the Firm / Agency :
- 2. Full address with telephone number, :
- post box number if any :
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3. Constitution of the Firm. Is the firm registered under act:

- a) Indian Constitutions Act. 1956
- b) Indian Partnership Act. 1932
- c) Any other Act., If not the owners.

4.a) For partnership firms whether registered or not Registered under the Indian Partnership Act, 1932, please State further whether by the partnership agreement, Authority to refer dispute concerning the business of Partnership to arbitration has been conferred on the partner Who has signed the tender.

b) If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firm authorising the partner who has signed the tender to refer disputes concerning business of the partnership Arbitration.

c) If answer to (1) or (ii) above is in the affirmative please furnish a copy of either the partnership of agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its executive should be admitted by affidavit of a properly Stamped paper by all partners.

5. Name and full address of their Banker:

6. Any other relevant information:

Part – II

Details of the Earnest Money deposit:

- a. Demand Draft number with date and bank drawn on.
- b. Cheque number with date and bank drawn on

Part – III

Name and address of the Firm's Representative and whether the Firm would be represented at the time of opening of the tenders:-

.....
.....
.....

Date

Place.....

Authorised Signature

Please add supplementary pages, to be numbered, wherever required.