



FORM - 1

Form for giving prior intimation or seeking previous sanction under Rule 18 (2) of the CCS (Conduct) Rules, 1964 for transaction in respect of immovable property

1. Name and Designation :
2. Scale of Pay and present pay :
3. Purpose of application - sanction for transaction / prior intimation of transaction :
4. Whether property is being acquired or disposed of :
5. Probable date of acquisition/disposal :
6. Mode of acquisition/disposal :
7. (a) Full details about location, VIZ., municipal No., Street/Village, Taluka, District and state in which situated :
- (b) Description of the property, in the case of cultivable land, dry or irrigated land. :
- (c) Whether freehold or leasehold :
- (d) Whether the applicant's interest in the property is in full or part (in case of partial interest, the extent of such interest must be indicated) :
- (e) in case the transaction is not exclusively in the name of the Government servant, particulars of ownership and share of each member. :
8. Sale/purchase price of the property. : (market value in the case of gifts) :
9. In case of acquisition, source or sources from which financed / proposed to be financed :
- (a) Personal savings. :
- (b) Others sources, giving details :
10. In the case of disposal of property, was requisite sanction/intimation obtained/given for its acquisition (A copy of the sanction/acknowledgment should be attached) :
11. (a) Name and address of the party with whom transaction is proposed to be made. :
- (b) Is the party related to the applicant? If so, state the relationship. :
- (c) Did the applicant have any dealings with the party in his official capacity at any time, or is the applicant likely to have any dealing with him in near future. :
- (d) How was the transaction arranged? (whether through any statutory body or a private agency through advertisement or through friends and relatives. Full particulars to be given). :
12. In case of acquisition by gift, whether sanction is also required under Rule 13 of the CCS (Conduct) Rules, 1964. :
13. Any other relevant fact which the applicant may like to mention. :

DECLARATION

I, _____ hereby declare that the particulars given above are true. I request that I may be given permission to acquire as described above from the party whose name is mentioned in item 11 above.

OR

I, _____ hereby intimate the proposed acquisition / disposal of property by me as detailed above. I declare that the particulars given above are true.

Station : Bikaner
Date :

Signature :
Designation :