

राष्ट्रीय उष्ट्र अनुसंधान केन्द्र, बीकानेर
National Research Centre on Camel, Bikaner

CERTIFICATES FOR TOUR T A BILLS

Certified that :

1. I actually travelled by Mail/Express train by the class of accommodation as claimed in the T. A. Bill.
2. I was actually and not merely constructively in camp on Sundays and other Holidays during the period for which daily allowance has been claimed.
3. I was not on casual leave on a day for which daily allowance has been charged in the bill.
4. The distance by the road for which road mileage allowance has been claimed is correct to the best for my knowledge and belief
5. The halts for which daily allowances have been claimed were necessitated by the performance of duty at the places of halts.
6. The journeys were performed in the interests of public service and no Government transport was utilised for which road mileage has been claimed.
7. I was/was not treated as State Guest during my halt at.....and was not provided with boarding and lodging only at State expense/at the expense of the Government of India or any organisation.
8. No return tickets (rail) were available for this journey.
9. Return tickets (rail) were available but were not purchased because the return journey was not expected to be performed within the period of which such tickets were available.
10. I did not perform road journeys for which mileage allowance has been claimed at the higher rates prescribed in Rule 46 of the Supplementary Rule by taking single seat in any public conveyance (excluding a steamer) which plies regularly for hire between fixed points and charge fixed rate I also certify that the journey for hire between fixed points and charge fixed rate I also certify that the journey was not performed in any other vehicle without payment of its hire charges of incurring its running expenses.
11. I availed myself of/did not avail of credit facilities for booking my air passage with the Air India by requisition through an exchange order.
12. I stayed from.....to.....at.....
(Date) (Date) (Name of Hotel/

.....which
Establishment) (Name of Place)
boarding/lodging at Scheduled Tariffs.

Signature.....
Name.....
Designation.....

N.B.-Certificates which are inapplicable should be struck off

(D.G.P.&T's Memo No. 45/148110. P.&A. date the 21st October, 1960 and G.I.O.

(1) S. R. 51)

CERTIFICATES FOR TOUR T A BILLS

1. Certified that my family consisting of my wife.....daughters aged.....sons aged.....parents, sisters.....minor brothers aged.....who are residing with and wholly dependent me accompanied me on transfer.
2. Certified that the railway fares claimed for the classes in which self and members of the family travelled were actually paid.
3. Certified that personal effects, weighing.....kg. were actually transported by me from A to B on the occasion of my transfer, in20.....and that the expenditure incurred therefore, was not less than the sum claimed Therein.
Details of actual expenditure are given below as per receipt enclosed.

Station from and to	Mode of conveyance	Amounts
.....	Rs.....

Signature and Date

4. Certified that personal effects were transferred by the and that they reached the destination within the specified period
5. Certified that a chauffeur or cleaner, other than a domestic servant, was actually employed and that he (the chauffeur or cleaner) actually travelled by rail on the section for which transportation charges of the motor car by rail or claimed
6. Certified that my wife/husband who is employed under the Central Government and who has been transferred from.....to.....within six months of my transfer has not already claimed any Transfer T. A. in consequence of her/his transfer.

CERTIFICATE BY CONTROLLING OFFICER

1 to 3 As printed in T. A. Bills.

4. Certified that the journey was performed in the interest of service.
5. Certified that the amount claimed in the bill was not drawn and paid previously.
6. Certified that the journeys undertaken were for official purposes and the casual leave was incidental.
7. (In the case of transfer T.A.) Certified that the original order of transfer has been produced and remark "T. A. Bill passed" has been endorsed thereon
8. (In the case of transfer T. A.) Certified that the details of actual expenditure for conveyance of personal effects have been scrutinised and I am satisfied that the claim is correct and reasonable.